

How to generate Table 69 (Public Officer Advanced Account) report in ITMIS system

BTBL69

Public Officers

Advanced Accounts - Quarter Ending-DECEMBER 31,2016

QPADEV000H

9/03/2017

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PERERAS

16:44:08

TABLE -

HEAD/KACHCHERI NO - 111 -

	Balance B/F 01-01-2016	T O T A L - D E B I T S		T O T A L - C R E D I T S		Balance C/F 31-12-2016	
		For this Quarter	End of this Quarter	For this Quarter	End of this Quarter		
7000/0/0/0111/0002	1,221,650,996.09 DR					1,221,650,996.09	DR
	-----	-----	-----	-----	-----	-----	
Total	1,221,650,996.09 DR					1,221,650,996.09	DR
	=====	=====	=====	=====	=====	=====	

Limits in Estimates

Revised Limits

NOTE (1)

Month End Totals Include DR/CR Entries For Corrections.Totals to Determine Limits Should Exclude Such

Entries under F.R 503

NOTE (2)

Chief Accounting And Accounting officers Should Provide Information in Note (1) to Auditor general

with in one Month.

BTBL69

Public Officers

Advanced Accounts - Quarter Ending-DECEMBER 31,2016

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TABLE -

HEAD/KACHCHERI NO - 111 -

	Balance B/F 01-01-2016	T O T A L - D E B I T S		T O T A L - C R E D I T S		Balance C/F 31-12-2016	
		For this Quarter	End of this Quarter	For this Quarter	End of this Quarter		
7000/0/0/0111/0003	647,295.01 CR	647,295.01	647,295.01				DR
	-----	-----	-----	-----	-----	-----	
Total	647,295.01 CR	647,295.01	647,295.01				
	=====	=====	=====	=====	=====	=====	

Following table illustrates the mapping of AS400 Advances codes and ITMIS chart of accounts code segments.

DCODE	DHEAD	DPROG	DPROJ	DSPROJ	DOBJEC	DFIN	CIGAS CODE F1
7000	0000	00	250	0000	0002	0001	7000/0000/00/250/0000/0002/0001
7000	0000	00	250	0000	0002	0003	7000/0000/00/250/0000/0002/0003
7000	0000	00	250	0000	0002	0002	7000/0000/00/250/0000/0002/0002
7000	0000	00	250	0000	0003	0438	7000/0000/00/250/0000/0003/0438
7000	0000	00	250	0000	0003	0501	7000/0000/00/250/0000/0003/0501
7000	0000	00	250	0000	0003	0455	7000/0000/00/250/0000/0003/0455
7000	0000	00	250	0000	0003	0428	7000/0000/00/250/0000/0003/0428
7000	0000	00	250	0000	0003	0443	7000/0000/00/250/0000/0003/0443
7000	0000	00	250	0000	0003	0418	7000/0000/00/250/0000/0003/0418
7000	0000	00	250	0000	0003	0419	7000/0000/00/250/0000/0003/0419
7000	0000	00	250	0000	0003	0423	7000/0000/00/250/0000/0003/0423
7000	0000	00	250	0000	0003	0422	7000/0000/00/250/0000/0003/0422
7000	0000	00	250	0000	0003	0420	7000/0000/00/250/0000/0003/0420
7000	0000	00	250	0000	0003	0436	7000/0000/00/250/0000/0003/0436
7000	0000	00	250	0000	0003	0000	7000/0000/00/250/0000/0003/0000

CIGAS CODE F1	ITMIS CODE
7000/0000/00/250/0000/0002/0001	01/11/2500000/000000000/31203099 Treasury Authorized Advance Account-Historical Data
7000/0000/00/250/0000/0002/0003	
7000/0000/00/250/0000/0002/0002	
7000/0000/00/250/0000/0003/0438	
7000/0000/00/250/0000/0003/0501	01/11/2500000/000000000/31203005 Treasury Authorized Miscellaneous Advances
7000/0000/00/250/0000/0003/0455	
7000/0000/00/250/0000/0003/0428	
7000/0000/00/250/0000/0003/0443	
7000/0000/00/250/0000/0003/0418	
7000/0000/00/250/0000/0003/0419	
7000/0000/00/250/0000/0003/0423	
7000/0000/00/250/0000/0003/0422	
7000/0000/00/250/0000/0003/0420	
7000/0000/00/250/0000/0003/0436	
7000/0000/00/250/0000/0003/0000	

Initially, user needs to generate the report, using General ledger report function. Let see how to generate the account analysis summary report for get the Treasury Authorized Miscellaneous Advances details.

Click - Menu ➡ General Ledger ➡ Reports ➡ Accounts Anlaysia Summary Report

Account Analysis Summary Report

General Ledger > Reports > Account Analysis Summary Report

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Criteria

* Fiscal Year: 2017

Fiscal Period From: JANUARY

Fiscal Period To: DECEMBER

1 Select the fiscal year and month

Include Opening Balance: ☒

Suppress Balance: ☐

Sub Ledger Type:

Currency:

Display In Domestic Currency: ☒

Comment:

Hierarchy Rollups Coa Elements

Coding Block Filter Type: Hierarchical Coding Block Elements

Type the ITMIS "Treasury Authorized Miscellaneous Advances" code and "Head number"

Segment	Concept	Group	Hide Element Filter	From	To	Filter	Sub Total
2 ORGANIZATION	SAGENCY - SPENDING AGENCY (3)		<input type="checkbox"/>	250	250	<input type="checkbox"/>	<input checked="" type="checkbox"/>
OBJECT	DETAIL - DETAIL (8)		<input type="checkbox"/>	31203005	31203005	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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Once generated the report, system populates a message to view the report. Then user can open and view the report in internal message function

itmis.treasury.gov.lk/gov-web/faces/fbFramesetTemplate.xhtml

Government of Sri Lanka

Search... Menu My Menu

Account Analysis Summary Report

1 Click "PDF Button" to create the report in PDF format

2 OK

itmis.treasury.gov.lk says

The Report AccountAnalysisSummaryReport Was Send To Report Server With ID: ID:FP-DC-WAS-1-64924-1570986495266-3:410:1:1

Criteria

* Fiscal Year: 2017

Fiscal Period From: JANUARY

Fiscal Period To: DECEMBER

Include Opening Balance: ☒

Suppress Balance: ☐

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Open the internal message function to view the messages and follow the following step to view the report.

My Menu Training Team - PMU - Ministry of Finance

Internal Messages

Click to open the "Report server notification" message

Select	Status	From	Subject	Date	Read	Due	Action
<input checked="" type="checkbox"/>	●	Itmispmu4	Report Server Notification - AccountAnalysisDetailReport	8/10/2019 09:20:14			
<input type="checkbox"/>	●	Itmispmu4	There is a new Update Cadre (Code = 00000000000000000000038) transition assigned to you	10:05:58			
<input type="checkbox"/>	●	Itmispmu4	There is a new Update Cadre (Code = 00000000000000000000037) transition assigned to you	29/8/2019 10:02:37			
<input type="checkbox"/>	●	Itmispmu4	There is a new Update Cadre (Code = 00000000000000000000036) transition assigned to you	29/8/2019 10:01:19			
<input type="checkbox"/>	●	Itmispmu4	There is a new Update Cadre (Code = 00000000000000000000035) transition assigned to you	29/8/2019 10:00:02			
<input type="checkbox"/>	●	Itmispmu4	There is a new Update Cadre (Code = 00000000000000000000034) transition assigned to you	29/8/2019 09:59:07			
<input type="checkbox"/>	●	Itmispmu4	There is a new Update Cadre (Code = 00000000000000000000033) transition assigned to you	29/8/2019 09:58:12			
<input type="checkbox"/>	●	Itmispmu4	There is a new Update Cadre (Code = 00000000000000000000032) transition assigned to you	29/8/2019 09:56:40			
<input type="checkbox"/>	●	Itmispmu4	There is a new Update Cadre (Code = 00000000000000000000031) transition assigned to you	29/8/2019 09:55:39			
<input type="checkbox"/>	●	Itmispmu4	There is a new Update Cadre (Code = 00000000000000000000030) transition assigned to you	29/8/2019 09:55:39			
<input type="checkbox"/>	●	Itmispmu4	There is a new Update Cadre (Code = 00000000000000000000029) transition assigned to you	29/8/2019 09:55:39			

Report generated date and time

Internal Messages

Send E-Mail? ☐

Requires Action? ☐

Receive Read Notice? ☐

Receive Action Notice? ☐

Date: 8/10/2019 09:20:14

Read: **Verify the Report date and time**

Due:

Action:

Attachments

Attachment Information

Title: AccountAnalysisDetailReport
By: Itmispmu4 Itmispmu4 On: 8/10/2019

Click here to download the report

File Name (Click to Download)
AccountAnalysisDetailReport-ID:FP-DC-WAS-1-57172-1570466048388-3:6:1:1:1.PDF
Size: 392 KB


Once it is downloaded, click to open the report

AccountAnalysisD....PDF AccountAnalysisD....PDF CadreBudgetRepo....XLS

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System facilitates to generate the reports in various file formats such as PDF, Excel, RTF, ODT, ODS, XLS. Below image shows a PDF format of an account analysis summary report.

		Government of Sri Lanka Ministry of Finance Account Analysis Report Summary		Report Date : 16/10/2019 Report Time : 16:46:52 User : ltmispmu4 Page : 1 Of 2	
Fiscal Year :	2017	Fiscal Period From :	JAN	Fiscal Period To :	DEC
Filter Criteria :	Hierarchical Coding Block Elements - ORGANIZATION : SPENDING AGENCY (3) (From : 250) (To : 250) , OBJECT : DETAIL (8) (From : 31203005) (To : 31203005)				
Sort By :	Fiscal Period - Upward; Currency - Upward				
Group By :	Fiscal Period				

Description	Period	Debit	Credit
Currency : Sri Lanka Rupee ()			
SPENDING AGENCY (3) / DETAIL (8)			
250 - Department of State Accounts		2,557,645.58	53,447,713.16
31203005 - Treasury Authorized Miscellaneous Advances		2,557,645.58	53,447,713.16
Opening Balance		224,489,919.94	0.00
Total For Period	1	0.00	35,000.00
Balance		224,454,919.94	0.00
Total For Period	2	0.00	310,000.00
Balance		0.00	310,000.00
Total For Period	3	0.00	95,000.00
Balance		0.00	95,000.00
Total For Period	5	0.00	30,000.00
Balance		0.00	30,000.00
Total For Period	6	0.00	9,134,377.81
Balance		0.00	9,134,377.81
Total For Period	7	0.00	19,337,341.60
Balance		0.00	19,337,341.60
Total For Period	8	0.00	65,000.00

Page 2 Of 2			
Description	Period	Debit	Credit
Balance		0.00	65,000.00
Total For Period	9	591,032.00	596,032.00
Balance		0.00	5,000.00
Total For Period	10	0.00	21,308,348.17
Balance		0.00	21,308,348.17
Total For Period	11	0.00	5,000.00
Balance		0.00	5,000.00
Total For Period	12	1,966,613.58	2,531,613.58
Balance		0.00	565,000.00
Total Balance		2,557,645.58	53,447,713.16